

**Irish American Orthopaedic Society (IAOS)
ByLaws**

Article 1

Section 1

The name of the organization shall be the Irish American Orthopaedic Society (IAOS).

Section 2

It is a non-profit corporation, incorporated in the State of Florida.

Section 3

Its purpose shall be:

- A. To foster the interchange of knowledge of orthopaedic surgery between Ireland and North America.
- B. To provide a forum for the interchange of knowledge of orthopaedic surgery between Ireland and North America.
- C. Depending on available funds, to promote and exchange fellowship or fellowships between Ireland and North America at the discretion of the Executive Committee.
- D. To initiate and advance friendship and acquaintance between orthopaedic surgeons and Allied Health Professionals of Ireland and of North America who are of Irish descent.
- E. To stimulate research, investigation and teaching in the methods of preventing, correcting and treating diseases of the musculoskeletal system arising from congenital, developmental, nutritional, traumatic or other causes.

Article 2

Section 1

There shall be four classes of membership in the Society: Active, Emeritus, Honorary, and Affiliated.

Section 2

Active Membership

- A. Active membership shall be limited to 400 Orthopaedic Surgeons from North America.
- B. There shall be no limit to members from Ireland who are consultant orthopaedic surgeons in Ireland.
- C. Members shall be limited to those who are of Irish origin.
- D. Members shall be a physician with full and unrestricted orthopaedic license to practice.
 - 1. Shall demonstrate continued adherence to the highest Principles of Medical Ethics.

2. Comply with the dues, fees, and assessment requirements established from time to time by the Executive Committee of the Society.

Section 3

Emeritus Membership

- A. An Active Member who has paid dues for a minimum of ten years.
- B. An Active Member who is completely retired from active practice and no longer engaged in the clinical practice of orthopaedic surgery.
- C. Emeritus Members are allowed to vote, hold office, and/or sponsor candidates for membership.
- D. Emeritus Members annual dues shall be half of regular Active Membership dues.
- E. Emeritus Members are required to pay the registration fees for meetings and courses.
- F. Request for Emeritus Status must be submitted to the Management Association in writing and approved by the Executive Committee.

Section 4

Honorary Membership

- A. An Active Member who has paid dues for at least 20 years and
 1. Honorary Membership shall be conferred upon those persons who have made distinguished contributions to orthopaedics in general and/or exemplary service to the society.
 2. Honorary Members must be elected and voted into the category by the Executive Committee.
 3. Honorary Members pay no dues.
 4. Honorary Members do not vote, hold office, nor sponsor candidates for membership.
 5. Honorary Members are required to pay the registration fees of the meetings and courses.

Section 5

Affiliated Membership

- A. Affiliated orthopaedic practitioners of Irish descent, graduate from a recognized and accredited professional school with certification, as a Licensed Nurse Practitioner, Certified Physician Assistant, Orthopaedic Resident and Registrar (SPR).
- B. Affiliated Members do not vote, hold office, sponsor candidates for membership, or submit By-Law changes.
- C. Affiliated Members may attend business meetings and partake in discussions, but will not have a vote.
- D. Affiliated Members annual dues shall be half of regular Active Membership dues.
- E. Affiliated Members receive a reduced registration fee for meetings and courses. Reduced rates will be voted on by the Executive Committee, well in advanced of all functions, to allow maximum attendance by our affiliated members.

Section 6

Nomination for Membership

- A. A candidate for membership shall submit to the Executive Committee a completed membership application which shall be provided by the Society. This application must be received by the date therein, as determined by the Executive Committee for the candidate to be eligible for election the following year.
- B. Nomination for membership requires recommendation by two members in good standing and should be accompanied by the requisite fee, as determined by the Executive Committee.

Section 7

Standards for Continued Active Membership

- A. A member shall demonstrate continued compliance with the By-Laws and Policy Statements as may be adopted by the Executive Committee.
- B. A member shall observe continued adherence to the Principles of Medical Ethics, maintenance of good reputation and good standing within his/her community and high ethical character and professional repute;
- C. A member shall demonstrate compliance with the dues, fees and assessment requirements established from time to time by the Executive Committee.

Section 8

Complaints and Procedures

- A. All complaints or requests for disciplinary action against a member of the Society shall be made in writing and addressed to the President of the Society. After due deliberation, the President may refer the complaints and charges to the Executive Committee who shall consider them and conduct any investigation deemed necessary. The member in question shall have the right to be heard upon request. Disciplinary action against any member of the Society shall require the affirmative vote of not less than three fourths (3/4) of the members of the Executive Committee.
- C. The status of such member shall be unaltered during the pendency of these proceedings.

Section 9

Termination of Membership

- A. An active member who is two years in arrears in dues shall be notified by registered mail that his or her membership is in jeopardy. Membership shall be forfeited if there is no response in sixty (60) days and at the discretion of the Executive Committee.
- B. Termination of membership by registration may be granted by the Executive Committee.

Article 3

Officers and Duties

Section 1

The Officers of the Society shall consist of the President, Vice President, Secretary/Treasurer, Past President, two delegates-at-large: a representative from the continent of North America and a representative from Ireland, and a Historian.

Section 2

The above named officers shall constitute the Executive Committee.

Section 3

The Duties of the Officers:

A. President

1. The President shall serve a term of two (2) years and may not succeed himself. The President shall preside at all meetings of the Society and the Executive Committee. The President shall appoint all ad hoc committees with the approval of the Executive Committee. He shall make appointments to fill all vacancies which occur in the committees between biennial meetings.

B. Vice President

1. The Vice President shall serve a term of two (2) years and may not succeed himself.
2. The Vice President shall preside at the meetings of the Society in the absence of, or at the request of the President. In the event of the death of the President, the Vice President shall assume the title and duties of the President.
3. The Vice President shall assume the duties of the President at the close of the final executive session of the biennial meeting following the meeting at which he was elected.
4. In the event of the death of the Vice President, the Nominating Committee which was elected at the previous biennial meeting, shall be convened to select a nominee for the office. This, if necessary, can be done by mail or email.

C. The Secretary/Treasurer, as Secretary, shall:

1. The Secretary/Treasurer shall carry on all official correspondence of the Society and shall serve for no more than four (4) consecutive years.
2. The Secretary/Treasurer, as Secretary, shall
 - a. Keep a record of names of all members and guests attending the meeting.
 - b. Notify the candidates of their election to membership and member of their election to office or appointment on committees.
 - c. Prepare certificates of membership for presentation to members.

- d. Publish the proceedings of the Executive Committee and of the executive sessions and furnish each member a copy.
 - e. Perform such other duties as may be assigned by the Society, Executive Committee or President.
- D. The Secretary/Treasurer, as Treasurer, shall:
- 1. Be the custodian of the funds and other assets of the Society.
 - 2. Collect all money due to the Society.
 - 3. Pay all bills of the Society after validation by the officers or committees which incurred the expenses.
 - 4. Prepare the accounts for audit by a Certified Public Accountant during the year of the meeting of the Society.
 - 5. Draw on the treasury for expenditures necessary for the conduct of the Society.
 - 6. Report on finances at the regular meeting.
- E. The Delegates-at-Large
The delegates-at-large shall serve a term of two years; may be re-elected for a second term, but may not serve more than four (4) years.
- F. The Historian
The Historian shall keep all records pertaining to the history of the Society and shall keep in good order, all reports, papers and records presented at the meetings, preparing and preserving an annual historical account of the meetings of the Society.

Article 4

The Executive Committee

Section 1

The Executive Committee shall consist of the President, Vice President, Secretary/Treasurer, Past Presidents, the two delegates-at-large, one from North America and one from Ireland, and the Historian, all of whom shall be selected by the Nominating Committee and elected at the biennial meeting.

Section 2

- The Duties of the Executive Committee:
- A. The Executive Committee shall have the power to act for the Society in the administration of its affairs.
 - B. The Executive Committee shall control the corporate powers of the Society and act as a Board of Directors.
 - C. The Executive Committee shall appoint a local affairs committee chairman who shall in turn appoint a local affairs committee to assist him. The local affairs chairman will report to the Executive Committee once a year, and three years in advance of a meeting. This may be done either in person or in writing.
 - D. The Executive Committee shall act as the membership committee, reviewing applications and recommending action on membership to the executive session at the annual meeting.

- E. Letters of recommendation for membership shall be required at the discretion of the Executive Committee.
- F. The Executive Committee shall meet at the time of the biennial meeting and at least once during the intervening year. The time and place of the meeting shall be selected by the President or Vice President, acting in his place.

Article 5
Program Committee

Section 1

- A. There shall be a Program Committee consisting of a chairman and two members. The chairman shall be appointed by the President. The chairman shall select two members to assist him. One of these members shall be from Ireland.
- B. Within eight (8) months before the biennial meeting, the Program Committee shall solicit scientific papers from the membership as well as papers from non-members, if appropriate. The tentative program shall be submitted to the Executive Committee for its consideration.

Article 6
The Nominating Committee

Section 1

- A. The Nominating Committee shall consist of a chairman appointed by the Executive Committee and four members elected from the floor at the time of the first executive session of the biennial meeting.
- B. The candidates shall be presented at the second executive session at the biennial meeting for election.
- C. The candidates shall be elected following a solicitation by the President for nominations from the floor.
- D. The Nominating Committee shall make nominations for the Vice President, Secretary/Treasurer, Historian when appropriate, and two delegates-at-large (a representative from the continent of North America, and a representative from Ireland), when appropriate, to the Executive Committee.
- E. Members are ineligible to serve on two consecutive nominating committees.

Article 7
Biennial Meetings

Section 1

- A. There shall be a meeting of the Society every other year. The date and place shall be determined by the Executive Committee.
- B. The number of guests shall be determined by the Executive Committee.
- C. The President shall not be limited in the number of guests whom he invites.

Article 8

Dues

Section 1

Annual dues for all membership categories shall be determined by the Executive Committee and paid on demand to the Treasurer.

Article 9 Amendments

Section 1

- A. All proposed amendments to the By-Laws shall be submitted in writing to the Secretary/Treasurer and shall be signed by two active members of the Society. The proposed amendments shall be referred to the Executive Committee for review and the report of this committee on these proposals along with the proposals themselves shall then be presented to the membership at the second executive session of the next biennial meeting. A favorable vote of three-fourths (3/4) of the active members present and voting at the executive session shall be required for adoption of an amendment of the By-Laws.

Section 2

- A. Any By-Laws may be temporarily suspended by a four fifths (4/5) majority of members of the Society present and voting.

Article 10 The Meeting

Section 1

- A. All meetings shall be conducted according to the By-Laws and Parliamentary Procedure according to Robert's Rules of Order
- B. The order of business:
 1. First Session
 - a. Report of Secretary, as Secretary
 - b. Mortality
 - c. Minutes of Executive Committee
 - d. Report of the Treasurer
 - e. Report of Committees
 - f. Election of new Nominating Committee
 2. Second Session
 - a. Report of Membership Committee (Executive Committee)
 - b. Report of Nominating Committee
 - c. Elections
 - d. Old business
 - e. New business
 - f. Installation of new President and VicePresident
 - g. Adjournment